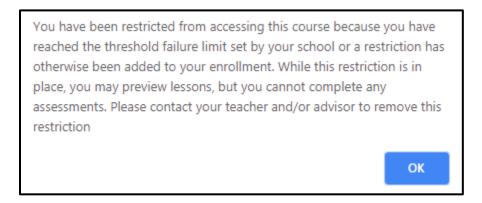


Creating Manual Restrictions in eSchoolware

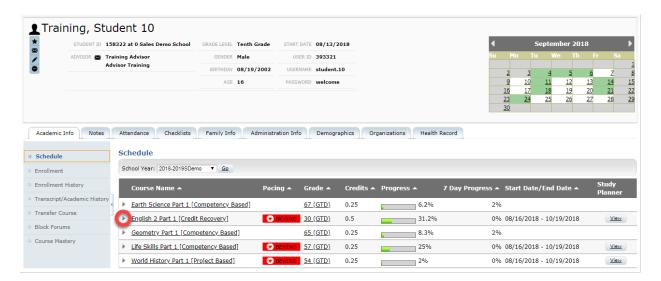
Teachers, Advisors, and Administers can create manual restrictions on any eCourse enrollment for a student to prevent them from progressing in the course. When a restriction is placed on a particular course enrollment, the student will see the following pop-up message upon entry:



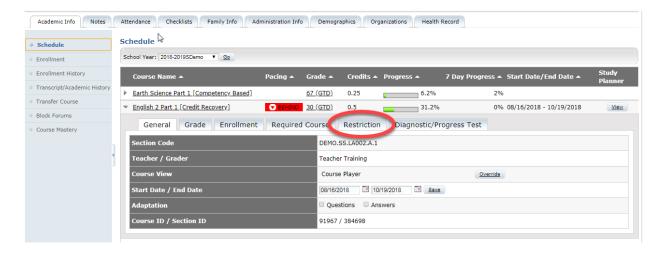
Once the student clicks "OK" in the above dialog box, a Traditional Course Preview will open including the course content. The student will still be able to access any other courses and progress as expected.

To create a manual restriction as an Advisor or Administrator:

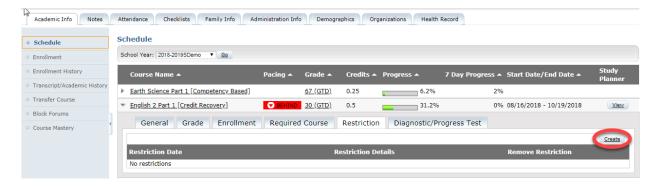
After searching for a particular student, click on their username to access their Student Details page. It will open automatically to the student's Schedule under the Academic Info tab. Then, select the course you would like to restrict by clicking on the expansion arrow to the left of the Course Title.



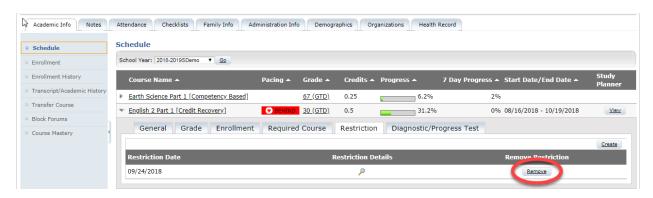
This will open the Course Enrollment details for the course you selected. Click on the Restriction tab inside the Course Enrollment details box.



This space will detail all past and current restrictions. To create a new restriction, click "Create."

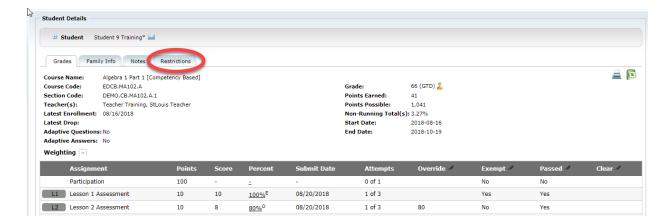


You can also remove course restrictions from this screen, utilizing the "Remove" button.



To create a manual restriction as a Teacher:

After searching for a particular student, click on their username to access their Student Details page, then click the "Restrictions" tab:



This space will detail all past and current restrictions. To create a new restriction, click "Create."



You can also remove course restrictions from this screen, utilizing the "Remove" button.

